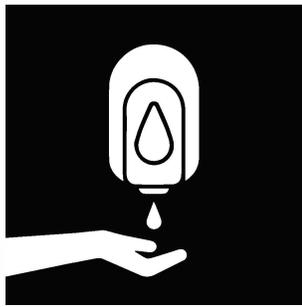


MISSOURI ARTSAFE (PHASE 1)

A PLEDGE OF SAFETY AND PREPAREDNESS

The coronavirus pandemic and subsequent mitigation efforts have changed our world forever and will greatly alter the experience of public assembly, in every form, for the foreseeable future. Arts organizations large and small have a responsibility to define best practices for their organizations and implement a set of policies and procedures to keep staff, artists, crews, and the general public safe. The measures outlined below are intended to serve as a shared set of guidelines to steer your planning and amendment of internal operating procedures and communication strategies. We hope these measures can be used as you define your commitment to safety and preparedness and help ensure to the best of your ability the health and safety of all the stakeholders who utilize your infrastructure in artistic expression and gather to experience art of all forms. By joining Missouri ArtSafe, you pledge to adopt the below universal measures into your internal operating procedures and policies and to publish your mitigation plans for the public, staff, and artists to read.



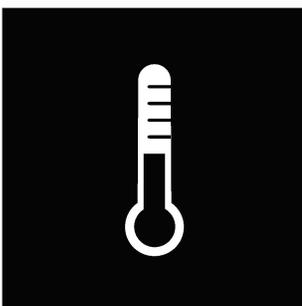
ENHANCED SANITATION / SANITIZER STATIONS

All venues and workspaces should undergo deep cleanings and receive a comprehensive viral disinfectant fogging, when applicable to your venue, prior to reopening. Venues and work spaces should maintain rigorous daily cleanings using products that meet the EPA guidelines, with increased disinfecting procedures on all high touch surfaces. All venues and workspaces should have sanitizer and/or hand washing stations installed at convenient locations, at points of entry, common areas, offices, elevators, and restroom entrances, and workers should be routinely prompted to practice good personal hygiene. Venues and workspaces should also consider upgrades to HVAC systems and air filtration as necessary.



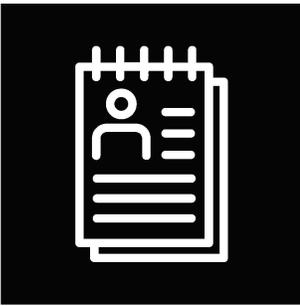
COVID-19 DRESS CODE / UNIFORM POLICIES

All employees, vendors, contractors, and volunteers whose job scope requires interacting and/or transactions with the public or other colleagues are required to wear protective face coverings while in venues and workspaces. When applicable and possible, all guests ages 2 yrs. and older entering venues and workspaces should be required to wear protective face coverings. Organizations should use best efforts to provide PPE when possible, and to train their staff on proper use.



TEMPERATURE CHECKS / HEALTH SCREENINGS

Organizations should require employees, vendors, contractors, volunteers, and guests (when possible) to receive health screenings and/or temperature checks prior to starting their shift or entering your venue or workplace. Health screening should be done safely and respectfully, in accordance with any applicable privacy laws and regulations. Consult CDC for best practice in health screenings and related data collection. Establish a protocol to follow in the event that COVID-19 symptoms are observed.



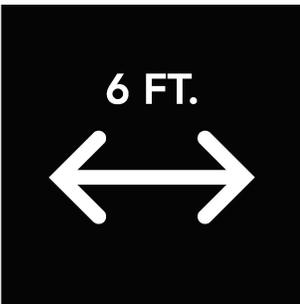
CONTACT TRACING PROTOCOLS

To ensure proper contact tracing protocols are in place, require all guests, vendors, contractors, and volunteers to provide full contact information prior to or upon entering venues and workspaces. Consider implementing appointments, reservations, and advance ticketing protocols across spaces to ensure all guest contact info is accounted for prior to arrival at the venue.



OPPORTUNITY FOR CONTACT-LESS PUBLIC EXPERIENCE

To the best of your ability offer the public the ability to enjoy a contact-less experience at your venue entries and exits, point of sale, ticket scanning, and concessions. Plexi Screens should be utilized, when possible, to create safety boundaries for guests and workers.



REDUCED CAPACITIES / SOCIAL DISTANCING POLICIES

We recommend a quantified and monitored management of visitor and staff capacity in all spaces. Venue and workspaces should be prepared to operate at a reduced capacity with seating plots and floor plans designed to maximize and ensure social distancing at a minimum of 6 ft. This includes galleries, theatres, event spaces, restaurants, cooperative work spaces, offices, studios, rehearsal spaces, and backstage areas. Consider routes with directional, one-way signage as appropriate. As appropriate, use timed-entry ticketing on onsite capacity management (outdoor lines with ground markers to respect social distancing) to avoid crowds at points of entry. Visible signage should be installed in easy to read locations and responsible staff should be effectively trained in appropriate communication strategies that encourage and respectfully prompt visitors to adhere to social distancing policies. As appropriate, consider reserved time slots of certain clientele (high risk, seniors, etc.).



INCREASED PREPAREDNESS TRAINING FOR STAFF, RESIDENT ORGANIZATIONS, AND VOLUNTEERS

All staff and volunteers should receive COVID-19 mitigation training focusing on best practices in social distancing, proper handling of PPE, sanitation and hygiene, transacting with the public, and communications.

BEFORE REOPENING YOU MUST:

1. Receive guidance and clearance from Public Health and Government Officials.
2. Publish operations plans considering the above stated COVID-19 mitigation measures.
3. Train all persons responsible for implementation of a preparedness plan.
4. Test the implementation strategy.